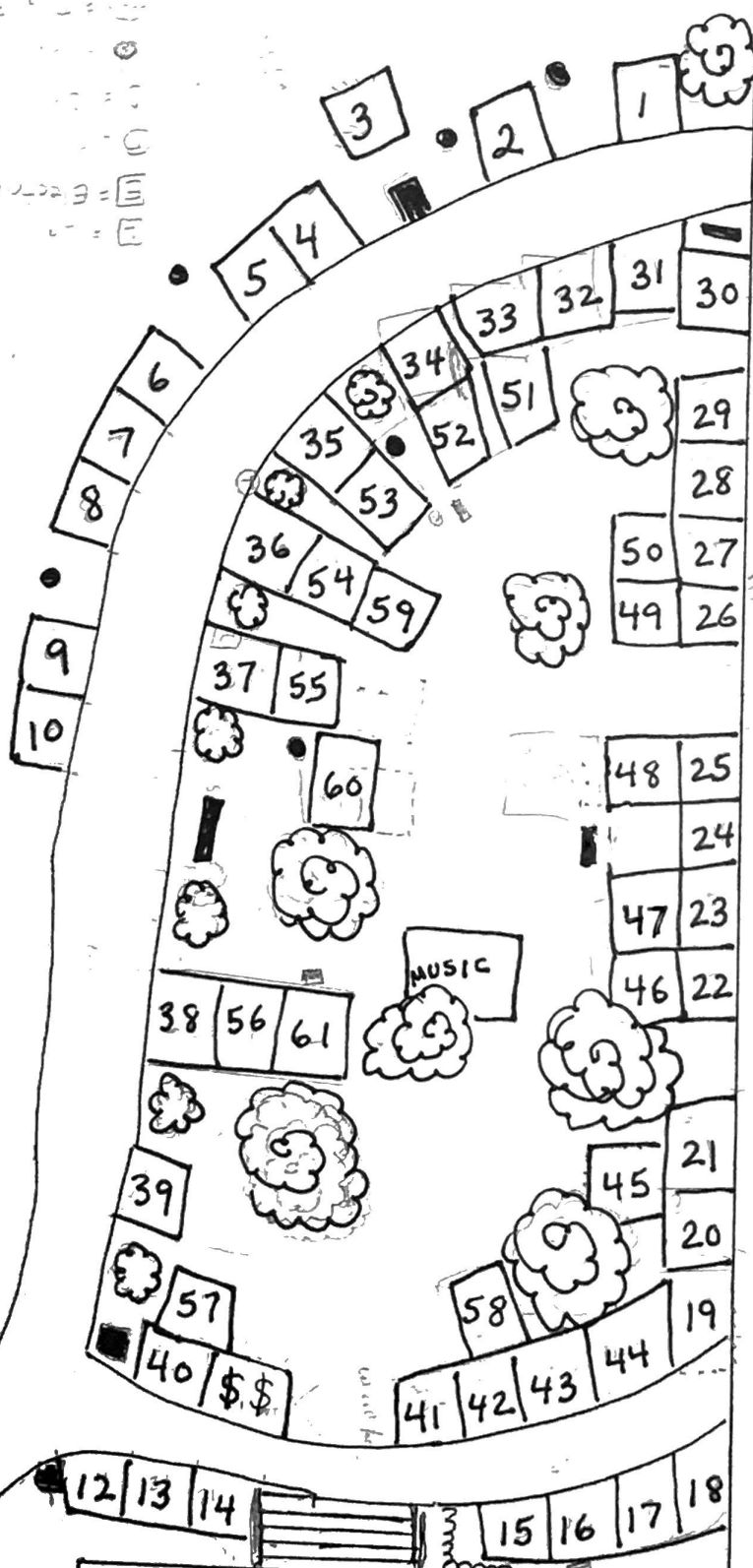


2022

REDLANDS
BOWL



North

Slopes toward street
Tables will need leg
extensions.

EUREKA STREET

LIBRARY

MISSION GABLES

Restrooms

ART-IN-THE-PARK MAY 27 & 28, 2023

Saturday and Sunday ... 10 am to 5 pm.

Smiley Park, on Eureka Street, beside the Redlands Bowl

SET-UP: Friday, May 26. Alphabetically by last name:**A-D at 11 am, E-G at 12 noon, H-L at 1:00 pm, M-R at 2:00 pm, S-Z at 10 am**

DO NOT COME EARLY... there are 70 artists setting up on Friday. Stay on schedule or come after 2 pm. The park will be open for set up until sundown.

- ✓ Unload along Eureka Street. Drop off your stuff on the sidewalk and then move your vehicle. Come back to your stuff and find your space.
- ✓ **No unloading from the Library parking along Vine Street.**
- ✓ Exterior booth spaces will be marked out on the sidewalks. Interior spaces will be marked in spray paint. Set up between marks.
- ✓ Be aware of the spaces designed for traffic flow down the sidewalk, between some artists and behind you in the grass.
- ✓ **Redlands Festival of Arts is across the street, behind the Library. They have artists that will also be using Eureka Street to unload.**
- ✓ **During the event, check out the Redlands Festival of Arts side ... and the food trucks.**
- ✓ **Bring business cards – brochures - portfolio, etc. to market yourself!**
- ✓ Bring plastic tubs or drop cloths if you'll have stuff on the grass. The grass is so well watered, it will get everything wet from underneath. Put plastic down! No cardboard on the grass.
- ✓ Inclement weather? Bring plastic covers...wind-control clips for tablecloths...personal umbrella... etc.
- ✓ Dress in layers! *The park is chilly in the morning – warm in the afternoon.* Temps may get into the 80s!
- ✓ RAA will handle all the money. Saturday morning, see the event treasurer (RAA booth) who will provide you with a 3-part Sales Receipt Book. You write up your sales and give the customer 2 parts of the receipt. The customer goes to the RAA cashier table to pay. RAA will accept cash, checks, and charge cards. RAA keeps one part of the receipt and the customer uses the other as proof of purchase. **Do Not pre-sign receipts...**someone else will use that book next event.
- ✓ *Try to get your customer's name and email address on the receipt for our mailing list...for YOUR mailing list.*
- ✓ At the end of the event, turn in the leftover receipt book to the cashier booth. You keep the pink receipt as record of your sales. RAA will send you an audit report of your sales for your approval and then send a check less commission (20%).
- ✓ Restrooms are available at the Mission Gables house, near the RAA cashier booth.
- ✓ Stake down or weigh down your canopy. They have been known to blow away (with art attached!)

Professional overnight security is provided Friday and Saturday night. You can leave your table, EZup, chairs, etc.. it's your option to take your art home overnight.